



MAMPOI STREET, OLD PARLIAMENT BUILDING, PRIVATE BAG X810, WITSIESHOEK 9870, SOUTH AFRICA
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Thabo Mofutsanyana District Municipality, with its seating in Phuthaditjhaba, Free State Province, subscribes to the principle of Employment Equity Act and Affirmative Action. The municipality hereby invite suitable candidates to apply for the following advertised position.

**DEPARTMENT: OFFICE OF THE MUNICIPAL MANAGER
POSITION: DIRECTOR COMMUNITY SERVICES & LED
(PERMANENT POSITION)**

SALARY: (Min – R965 958.00; Mid – R1 103 953.00; Max – R1 224 083.00)

Total remuneration package will be in terms of Government Gazette No.50737 dated 30/05/2024

REQUIREMENTS Bachelor Degree in Social Sciences / Public Administration / Law / Bachelor of Science Degree in Local Economic Development/ Building Sciences/ Architect/ Bachelor Degree in Town and Regional Planning or Development Studies, or equivalent.

OTHER REQUIREMENTS: The appointed candidate must be a South Africa Citizen or permanent resident with no criminal record. He/she must be in possession of a valid driver's license (Code 08 (EB) and a suitable vehicle for proper performance of his/her functions; willingness to work irregular hours with extensive travelling.

ADDED ADVANTAGE: **ADDED ADVANTAGE:**
Certificate in Municipal Finance Management Program (MFMP) (SAQA Qualification ID No. 48965) or Certificate Program in Municipal Development (CPMD) or attain the qualification within 18 months from date of appointment, • Project Management Certificate or Diploma; and • Registration with a relevant Professional Body.

EXPERIENCE: Five **(5)** years relevant experience at a Middle Management level and have proven successful institutional transformation within Public or Private Sector.

KNOWLEDGE: The candidate will be expected to demonstrate; Good knowledge and understanding of relevant policy and legislation; Good knowledge and understanding of institutional governance systems and performance management; Understanding of council operations and delegation of powers, as well as: (Health service management; Public Safety; Parks and recreation management, Cemetery management; Solid Waste; LED & Tourism Development; Security Services).

LEADING COMPETENCIES: Strategic Direction and Leadership, People Management, Program and project Management, Financial Management, Change Leadership and Governance Leadership.

CORE COMPETENCIES: Moral Competence, Planning and Organizing, Analyzing and Innovation, Knowledge and Information Management, Communication, Results and Quality Focus.

KEY PERFORMANCE AREA: Provide strategic leadership in the Community Services & LED Directorate of the Municipality. Develop and continuously evaluate short, medium and long term strategic organisational governance objectives of the Municipality. Ensure policy development, research and compliance. Develop and monitor systems, procedures and processes to ensure correct working operations and practices. Coordination of portfolio Committee meetings and business processes and submit reports. Development and implementation of the departmental SDBIP. Compile and implement departmental budget. Give inputs and support towards preparation of IDP to ensure alignment and efficient performance. Formulate creative solutions to enhance cost effectiveness and efficiency in the delivery of services and administration of the Municipality. Assist and support the Accounting Officer with the roles and responsibilities delegated to the Directorate. Management of health service, cemetery, sports, arts and culture, parks and recreation, Disaster Management, Fire and emergency services, environment and waste management.

APPLICATIONS AND CONDITIONS OF APPOINTMENT

1. Applicants must download and fill in an Application Form (Annexure C) available on the Municipal Website at (www.tmdm.co.za); which is also accessible on www.gpwonline.co.za or directly from the Government Notice No. 21 of 17 January 2014 (Annexure C). No Applications will be considered if it is not on the Official Application Form. The application form must be accompanied by detailed CV with contactable references, recently certified original copies of qualifications, Identity document, driver's licence and covering letter depicting the reference number of the post applied for and enclosed in an envelope clearly marked "Application for the position: Director: Community Services & LED". Faxed and e-mailed applications will **not** be considered;
2. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach proof thereof.
3. Short-listed candidate will be subjected to reference checks, criminal record check and signing of indemnity forms
4. Recommended candidates will be subjected to a competency-based assessment over 2 day's prior appointment in terms of Annexure A (Competency framework for Senior Managers) of Notice No.21 of Government Gazette No. 37245 of 17 January 2014;
5. The successful candidate will be required to sign an Employment Contract before assumption of duty, a Performance Agreement within 60 days of appointment and the necessary Disclosure of Financial Interest Forms as well as undergoing the necessary Security Vetting Processes.
6. The incumbent will be stationed at Thabo Mofutsanyana District Municipality's head office situated in Phuthaditjhaba but may be deployed anywhere within the municipality depending on the operational requirements.
7. Due to the large number of applicants, correspondence will be limited to the short-listed candidates only. If you have not been contacted within a period of two months after the closing date of the advertisement, kindly accept that your application has been unsuccessful.
8. The successful candidate will be reporting directly to the Accounting Officer.
9. The municipality reserves the right not to appoint any applicant to this position.
10. A candidate who canvasses for preference will be disqualified.

APPLICATIONS

Applications must be directed to: **The Municipal Manager: Me TPM Lebenya, Thabo Mofutsanyana District Municipality; Private Bag X 810, WITSIESHOEK, 9870**, or hand-delivered at the office of the Municipal Manager, Room G01, Old Parliament Building, during office hours.

Further enquiries may be directed to: Ms Malefu Ngobese- Human Resources Manager
Tel: 058 718 10000- email: malefu@tmdm.gov.za

CLOSING DATE FOR THE POSITION: 06 SEPTEMBER 2024

DATE:

Ms M. Nkomo

ACTING Municipal Manager